



Riverlife Church  
 6 Loyang Besar Close  
 Singapore 509026  
 Tel: 65114168 Fax: 65816474  
 Email: office@riverlifekindergarten.org.sg

Father's Photo

Mother's Photo

Child's Photo

**REGISTRATION FORM**

For Official Use  
 Student No: \_\_\_\_\_  
 Start Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

**Section A : Programme for Year \_\_\_\_\_**

Programme :  Pre-Nursery  Nursery  K1  K2

Session :  One (8.15 – 11.15 am)  Two (11.30 am – 2.30 pm)

**Section B : Student's Particulars**

Full Name: \_\_\_\_\_ Chinese Characters : \_\_\_\_\_  
 (as in Birth Certificate) (Underline Family Name)

Birth Cert / Passport No. : \_\_\_\_\_ Gender :  Male  Female

Date of Birth (dd/mm/yyyy):  /  / 20 Age : \_\_\_\_\_

Nationality : \_\_\_\_\_ Race : \_\_\_\_\_

Foreigner Status : Permanent Resident / Dependent Pass Holder / Student Pass Holder (please indicate)

Address : \_\_\_\_\_  
 \_\_\_\_\_ S ( )

Tel No. (Home) : \_\_\_\_\_

**Student's Medical History** (Please list any communicable diseases, allergies, medical conditions, learning / behavioural / developmental issues):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Clinic: \_\_\_\_\_ Tel: \_\_\_\_\_ Dr \_\_\_\_\_

## Section C: Parents' Particulars

Father's Name : _____	Mother's Name : _____
NRIC/Passport No.: _____	NRIC/Passport No. : _____
Nationality : _____	Nationality : _____
Race : _____	Race : _____
Religion : _____	Religion : _____
Church attending : _____	Church attending : _____
Occupation : _____	Occupation : _____
Employer's Name & Address : _____ _____	Employer's Name & Address : _____ _____
Tel No. (Office) : _____	Tel No. (Office) : _____
Mobile No. : _____	Mobile No. : _____
Email : _____	Email : _____

## Section D : Contact Person

**Person to contact OR authorised to collect your child** (when you or your spouse cannot be reached)

Name : \_\_\_\_\_ NRIC/Passport No. : \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Contact No. : \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile)

I have read and understand the terms and conditions overleaf and agree to abide by them. I am fully aware and have no objections that my child will be exposed to Bible stories and values as part of the curriculum. I also undertake to participate fully in the Parent Involvement Programme (PIP).

I also understand that RIVERLIFE KINDERGARTEN reserves the right to amend or add any conditions without prior notice.

Mother's/Father's Name : \_\_\_\_\_ Mother's/Father's Signature : \_\_\_\_\_

Date: \_\_\_\_\_

School Bus Required?  YES  NO

I found this school through  school bus  internet  recommendation from \_\_\_\_\_

others (please specify) \_\_\_\_\_

## Terms & Conditions

### Our Kindergarten Fees

Registration fee	:	\$ 30*
Fees	:	\$750* per term (payable monthly at \$250*)
Deposit	:	\$250* (offset as fee for the month of notice of withdrawal)

\*All fees paid are inclusive of GST

\*\*Subject to change

1. Fees will be deducted through GIRO or CDA on the 3<sup>rd</sup> of every month. All fees paid are neither refundable nor transferable under whatever circumstances.

### **Termination / Suspension / Withdrawal from classes**

2. If a student wishes to withdraw from the school, he/she is required to give a minimum of one (1) calendar month advance written notice to the school (before the 1<sup>st</sup> of the month, excluding school holidays). Transfer of session will be subjected to availability of places and valid reasons.
3. Any student who wishes to suspend lessons for any period of time is required to pay the fee for the respective month(s) in advance in order to secure the place in the school.
4. The school reserves the right to transfer, combine or dissolve any classes it deems necessary.
5. K1 and K2 children start the school year on the 4<sup>th</sup> school day in January.
6. The school reserves the right to terminate the service given to any child by giving parents two weeks' written notice, should any of the following occur:
  - a) constant act of violence (scratching, biting, fist-fighting, kicking etc);
  - b) failure by parents to abide by the terms and conditions of the school at any time;
  - c) any behaviour by either parents or child that hinders / disrupts the class.
7. Absence from school for more than 3 days must be informed in writing, failing which the school reserves the right to withdraw the child from the school.

### **Attire**

8. All students must be properly attired in the school uniform at all times unless otherwise instructed.
9. Parents are to ensure that their children do not wear any jewellery or bring personal possessions like toys etc to class (unless requested by the school) as the school will not be responsible for the loss of any such items.

### **Parent Involvement Programme**

10. All parents are expected to participate fully in our Parent Involvement Programme (PIP) where talks and activities will be planned periodically. The aim of the programme is to help parents understand what your child does in school so that learning can be extended and reinforced at home.

---

Parent's Signature

---

Child's name

---

Date

## Change

11. Parents are required to notify the school of any changes in any of their particulars promptly.
12. The above terms and conditions are subject to revision from time to time without prior notice.

## Registration (Pre-Nursery, Nursery, KI, KII)

1. Registration Forms can be collected from the school for registration.
2. All Registration Forms must be legibly and fully completed and submitted to the school office - Monday to Friday between 8.00am to 2.30pm.
3. **Payment of fees will be collected on the day of registration.**
4. Parents / Guardian must be punctual and present at the ballot / payment session. A ballot will only be held in the event that demand exceeds availability of places.
5. Please produce copies of all documents listed in the Registration Checklist (Annex A) during registration.

6. **Upon acceptance to the school, the following payment must be paid:**

Registration Fee	\$ 30
Deposit	\$250 (offset as fee for the month of notice of withdrawal)

**TOTAL                      \$280**

ALL FEES PAID ARE **STRICTLY NON-REFUNDABLE NOR TRANSFERABLE** UNDER WHATEVER CIRCUMSTANCES.

## General Information

- a. Curriculum, through Integrated Thematic Approach, covers English, Mathematics concepts, Chinese, Language Experience Approach Programme 'LEAP' (Phonics, Reading, Creative Writing), Computer-based learning (N, KI & KII), Music & Movement, Art, Stories, General Knowledge, Science Experience, Creative Play and Dramatisation, Thinking Skills, Social / Emotional Development.
- b. Ratio:            **Pre-Nursery 1:12      Nursery 1:15      KI 1: 20      KII 1: 25**
- c. A copy of the Terms & Conditions is available in Riverlife Kindergarten's website.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Child's name

\_\_\_\_\_  
Date